General Instructions for Provisionally Shortlisted Candidates For Apprenticeship Training – Graduate/Diploma

Date: 1st Oct 2026

Candidates shortlisted for one year apprenticeship training are required to be present for joining as follows:

1. **Reporting Date: 12th October 2026.**
2. **Time: 8.00 am**
3. **Venue: KINO Hall, HAL Ozar Township,Tal- Niphad, Dist-Nashik (Maharashtra)**
4. **Mandatory documents required during reporting:**
    a. NATS 2.O registration number with 100 % profile completed.
    Queries related to NATS registration will not be entertained by HAL Nasik. Candidates are requested to contact their regional BOAT office for the same.
    b. Original Degree/Diploma (passing/provisional) certificate and mark sheets.
    c. Original Police verification certificate issued by SP/CP of your residential area. (if there is delay in PV certificate, receipt of the PV application is essential at the time of reporting)
    d. SBI Bank Saving Account details (Passbook Copy) – For Company Share of Stipend.
    e. Copy of AADHAR seeded Bank Account on Portal for DBT (updated on NATS portal) – For Government Share of Stipend
    f. Original Medical Fitness Certificate from registered medical practitioner (Not less than MBBS Doctor)
    g. AADHAR Card.
    h. Two Passport and two Stamp size photographs.
5. **Documents if applicable:**
    a. Original Caste certificate (OBC/SC/ST)
    b. Original Valid Non-Creamy Layer Certificate: For OBC-In Central government format.
    c. Original Economically Weaker Sections (EWS)
    d. Original Person with Disability: PWD
    e. MSI Card: For HAL wards (Son/Daughter)

    Note: It is mandatory to submit a photocopy of the all the above documents neatly attached in a cardboard office file while joining

6. **Uniform:** Kindly refer Annexure -1 for type and colour of the prescribed Uniform/Shoes.

Other Instructions:

1. Candidates already **undergoing or completed apprenticeship in any other establishment are not eligible** for apprenticeship training in HAL-Nasik.
2. Candidates failing to report on the mentioned date & time will be presumed to be not interested in Apprenticeship Training and their candidature will be cancelled.
3. HAL Nasik may provide hostel/accommodation (subject to availability) to the apprentices during the training period as per availability. However, candidates are advised to make own arrangement for initial stay (4/5 days) till joining formalities are completed.
4. Apprenticeship in HAL Nasik is for one year ONLY, thereafter HAL- Nasik will not be under any obligation to provide any employment
5. False/Suppression of any information provided will automatically lead to cancellation of candidature/apprenticeship at any point of time.

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